

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

DRAFT MINUTES

of a meeting of the Full Council held on

Monday 19th October 2026 at 7pm in

the Youth Room of the Institute

Present were:

Cllr Melvin Jones Chair

Cllr Myfanwy Alexander

Cllr Jon Badger

Cllr Ian Davies

Cllr Geraint Peater

Cllr Paul Wixey

Cllr Sam Webster Vice Chair

Cllr Rob Astley

Cllr Hazel Davies

Cllr Gareth Jones

Cllr Stephen Purser

In attendance Robert Robinson Town Clerk

76. Welcome by the Chair

The meeting received a welcome from the Chair.

77. Declarations of interest

The following declarations of interest were recorded at this meeting

Cllr Jon Badger – Minute no 83.2

78. Public Question Time and Participation

There were no members of the public present at the meeting.

79. Minutes of the last meeting

The meeting considered and approved the minutes of the last Full Council Meeting subject to adjustments to minute no 72.

Proposed by Cllr Jon Badger and seconded by Cllr Myfanwy Alexander. The vote was unanimous.

80. Better together Proposals

To meeting received an update on the 'Better Together' proposals by the Powys Teaching Health Board. The meeting noted that public consultation taking place in the Institute on Monday 19th November and the public meeting to be held thereafter. The date of the public meeting was set at 7pm on 26th November 2026 in the main hall of the Institute.

The Town Clerk is to make arrangements for the meeting in consultation with Cllr Gareth Jones and Cllr Melvin Jones.

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81. Actions form the last meeting

The meeting noted and considered the list of actions since the last meeting – see appendix A to the agenda.

82. Finance & Governance

82.1 Bank balances

The meeting noted the bank balances as follows:

	August 2026	September 2026
Current account	£59,934.57	£55,488.17
Deposit account	£63,793.29	£63,996.87
Total cash balance	£123,727.86	£119,485.04
VAT	£1,090.20	£1,680.77
Total balances	£124,818.06	£121,165.81

The current account includes approx. £8,250 of grant aid funding.

82.2 Management Accounts

To meeting received the management accounts for the period to 30th September 2026. See appendix B of the agenda.

82.3 Orders for payment

The meeting considered and **approved** the orders for payment. See appendix C. Proposed by Cllr Paul Wixey and seconded by Cllr Stephen Purser. The vote was unanimous.

82.4 Audit Wales report

The Town Clerk reported that the annual external audit has been completed. It was noted that this was the full audit (every 3 years) which covered all activities of the council. Two minor items were identified relating to the end of year balance (rounding of VAT) and the asset register (insured and asset values).

82.5 Independent review panel for Wales

The meeting discussed the annual report and it was **agreed** that the statutory payment of £252 per councillor will be paid unless declined in writing by the councillor. All other optional payments are not to be paid.

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82.6 Accounts and Scribe

The meeting considered the purchasing of an accounts and administration package and it was **agreed** to proceed. The cost identified was £549 for the current year and £480 per annum thereafter. The payment is for the purchase of the package and a monthly maintenance cost (including training and support) of £40pm.

Proposed by Cllr Stephen Purser and seconded by Cllr Jon Badger. The vote was unanimous.

83. Planning and Development

83.1 Place Making and Planning working group

The meeting considered an update on progress and the quote received for the MUGA pitch.

a) Quote for MUGA works – see appendix E to agenda

The meeting **accepted** the quote in the sum of £95,286.88p and the Town Clerk was instructed to proceed with the contract subject to receiving the planning consent notice. There will be some community benefit arising out of the scheme.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Sam Webster. The vote was unanimous.

b) Planning consent.

The planning consent is expected to be issued any day now.

c) Drainage plans.

The drainage plans have been submitted to PCC and approval is expected any day now. As the scheme was designed by a professional company no issues are expected.

d) Survey of uses.

The meeting considered the results of the 'uses' survey to guide the council on which lining pattern is to be used.

After consideration of the results the meeting **Agree** the pitch is to be lined for football, basketball and cricket. A review after 12 months to be held to see if any adjustment is needed.

The idea of lighting was discussed and is to be reviewed after 12 months to if there is a proven need to consider this.

83.2 . Planning application

P/26/1056/FUL - Land at Dan Y Coed, Llanfair Caereinion, Welshpool, SY21 0BJ
Installation of solar panels. See appendix F of the agenda.

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The meeting **supports** the application.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Geraint Peate. The vote was unanimous.

83.3 Deri Woods Taliesin Sculpture plan and costs

The meeting considered the scheme for the refurbishment of the sculpture (already approved) and the works to create a small park surrounding the sculpture. See appendix G of the agenda. The meeting **approved** the proposals.

Proposed by Cllr Sam Webster and seconded by Cllr Paul Wixey. The vote was unanimous.

The log to be collected has proved to be too heavy for the proposed moving equipment. Cllr Gareth Jones and Cllr Melvin Jones will arrange for the wood to be moved to site ready for carving to provide the story telling chair.

84. Town Notice Board

This subject was discussed some months ago resulting in an approach to an owner to place a notice board in the centre of the town. As this has not come to fruition the meeting considered another location needs to be considered.

The meeting considered the location and it was **agreed** this should be at the lower end of the churchyard close to the existing notice boards by the Market Square.

It was also **agreed** that the board should be made of marine ply with an edging. Cllr Rob Astley agreed to provide the metal posts.

The notice board use to be monitored to see how it progresses.

Proposed by Cllr Rob Astley and seconded by Cllr Stephen Purser. The vote was unanimous.

85. County Councillor report

The meeting received a report from the county councillor regarding Powys County Council activity including the following:

- i) Works to Hafan Deg
- ii) Parking issues in Hafan Deg
- iii) Repairs to Banwy Bridge path to be completed over the next day or so
- iv) Gritting of roads and the changes being introduced for this winter
- v) Salt bins are being put out by PCC – councillors are still asked to suggest locations in rural areas.
- vi) Grant aid it available to individuals – ie to help with education supplies.
- vii) Path resurfacing between Hafe Deg and the Banwy Bridge – electricity company contribution still outstanding. Contractor is ready to start.

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86. Outside bodies.

There were no reports from representatives from outside bodies.

87. Town Clerk's report

The meeting received a report from the Town Clerk on general matters and any correspondence for this meeting.

i) Draft budget

For information – draft budget issue no 1 for year ending 31st March 2028 for discussion at the November 2026 meeting.

ii) Mount Field

For information – Mount Field grazing licence has not been renewed.

iii) Dogs and St Mary's Churchyard

The dog fouling issue has arisen again; it appears to be the same dog.

The situation is to be monitored.

iv) Agenda informal discussion item

The matters discussed informally will be fully reported in the minutes.

The purpose of the informal 'chat' is to update councillors and to allow a time for councillors to add items to the next agenda.

v) Press release

A press release to be prepared regarding the MUGA pitch and other items when the MUGA is ready to commence works.

vi) Defib training

Cllr Sam Webster is to arrange for the medical provider to do two sessions of Defib training for the community.

88. Date of the next meeting

The meeting noted the date of the next meeting which is to be on Monday 23rd November 2026 at 7pm in the Youth Room of the Institute.

89. Informal discussion

The councillors held a short discussion about the face-book post regarding the informal discussion by councillors item on agenda. It was confirmed that this was there to enable members to be updated on activities of the council. Also to suggest items for the agenda of the next meeting.

Items discussed under this item are to be recorded in the minutes in future.

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89. Actions to be taken forward

The following actions are to be taken forward from the meeting.

Ref	Item	By
1	Publish minutes of September council meeting	Town Clerk
2	Issued draft minutes and publish on website following 7 days for comments	Town Clerk
3	Arrange payment of invoices	Town Clerk
4	Arrange for Better Together public meeting	Town Clerk/Cllr G Jones & Cllr M Jones
5	Implement IRPW decisions	Town Clerk
6	Purchase SCRIBE management package	Town Clerk
7	Progress with MUGA construction	Town Clerk
8	Inform PCC of planning decision	Town Clerk
9	Complete the Taliesin Sculpture park scheme	Town Clerk
10	Arrange for new town notice board	Town Clerk
11	Investigate wildlife cameras	Town Clerk
12	Arrange defib training	Cllr Sam Webster
13	Progress Deri Woods works	Cllr Rob Astley